

Institutional Effectiveness Council

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council	
OBJECTIVE OF MEETING: Updates, Reports, Discussions	
DATE: 04/18/2022 TIME: 3:00pm-5:00pm	LOCATION/ROOM #: Meeting URL: https://lrccd.zoom.us/j/99158724588?from=addon Meeting ID: 991 5872 4588 CALL-IN NUMBER: CALL-IN CODE:
FACILITATOR(S): BJ Snowden, Bill Simpson	
TIMEKEEPER:	
ASSISTANT: Mary Goodall	
MEMBERS PRESENT: Ryan Bonomo, Kale Braden, Yujiro Shimizu, Bill Simpson, Robert Snowden, Corinne Arrieta, Mary Goodall, Joel Keebler, Jennifer Laflam, Judy Mays, Chris Olson	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Campus Climate Survey	Jen Laflam, Yuj Shimizu, Chris Olson	Please see attached 2022 Survey which launched early April and will close at the end of the semester. -The focus of the questions are: overall, academic, class environment, student success, equity, and safety -Just for students right now -District-initiated effort, requested by the Board Questions posed by/to IEC to think about concerning this survey: -What would we like to see from this survey? -What might other groups like to see? -Will any questions we have alter future surveys? -What other uses in an equity mindset for the results? How can we combine this snapshot information with the just-in-time reports we are also using?

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
Institution-set Standards Report	Yuj Shimizu, Bill Simpson	Yuj showed a draft annual ISS report, along with a process for sharing it internally and externally and a process for handling situations where the college fails to meet one of its institutional set standards. -Course Completion rates and Institutional Set Standards can be found under Student Achievement Data on the on the ARC - Facts and Statistics page (link attached) -The report addresses the questions posed by the ACCJC team. -The report outlines the standards, history, metrics we utilize, and a proposed plan -Propose to move the report from research to IEC to the website -ISS Action Plan Reporting Form will be used by responsible party (department/council) to respond when we fail to meet an ISS, where they will describe how they will address the situation and listing any external factors (e.g., pandemic) that may have contributed -Add an ISS website and link from the Equity, Institutional Effectiveness, and Innovation site -Propose to address what plan we could put in place if an area fell below the standard for 2 consecutive years -Consensus that IEC supports creating the annual ISS report and posting it on the public-facing website, that IEC supports creating the reporting form, and that IEC supports the proposed process

Disaggregated student success data Facts and Statistics page	Yuj Shimizu, Chris Olson	-See attached metrics sample -refer to the Chancellors Office "Vision of Success" -dips in graphs due to the pandemic, but some improvement is there when you dig deeper in the data -consensus that IEC forward this to ELT
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ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person