

# Institutional Effectiveness Council

## Meeting Agenda

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| <b>NAME OF COUNCIL/TEAM:</b> Institutional Effectiveness Council                                                                                                                                                                                         |                                                                                                     |                      |
| <b>OBJECTIVE OF MEETING:</b> Provide updates regarding the institutional campus climate study and the professional development project team; Discuss preparation for the upcoming accreditation process and discuss the institutional data use statement |                                                                                                     |                      |
| <b>DATE:</b> 11/18/2019<br><b>TIME:</b> 3:00pm                                                                                                                                                                                                           | <b>LOCATION/ROOM #:</b> Student Center Board Room<br><b>CALL-IN NUMBER:</b><br><b>CALL-IN CODE:</b> |                      |
| <b>FACILITATOR(S):</b> Adam Karp and Bill Simpson                                                                                                                                                                                                        |                                                                                                     |                      |
| <b>TIMEKEEPER:</b>                                                                                                                                                                                                                                       |                                                                                                     |                      |
| <b>ASSISTANT:</b> Joelle Gibson-Wittrup                                                                                                                                                                                                                  |                                                                                                     |                      |
| <b>ATTENDEES:</b>                                                                                                                                                                                                                                        |                                                                                                     |                      |
| <b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>                                                                                                                                                                   |                                                                                                     |                      |
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| <b>UPDATES AND BRIEF REPORTS</b>                                                                                                                                                                                                                         |                                                                                                     |                      |
| <b>Topic</b>                                                                                                                                                                                                                                             | <b>Person(s) Responsible</b>                                                                        | <b>Time Alloted</b>  |
| Institutional campus climate study update - process - student survey - employee survey                                                                                                                                                                   | Adam Karp                                                                                           | 15 min.              |
| What is the status of the Professional Development project team?                                                                                                                                                                                         | PD team members                                                                                     | 5 min.               |
| What is the status of Program Review and Annual Unit Planning?                                                                                                                                                                                           | Janay Lovering                                                                                      | 5 min.               |
| 2018-2019 SEA Annual Report process                                                                                                                                                                                                                      | Adam Karp                                                                                           | 5 min.               |
| <b>ACTION ITEMS:</b>                                                                                                                                                                                                                                     |                                                                                                     |                      |
| <b>Question</b>                                                                                                                                                                                                                                          | <b>Person(s) Responsible</b>                                                                        | <b>Time Allotted</b> |
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| <b>DISCUSSION ITEMS:</b>                                                                                                                                                                                                                                 |                                                                                                     |                      |
| <b>Question</b>                                                                                                                                                                                                                                          | <b>Person(s) Responsible</b>                                                                        | <b>Time Allotted</b> |
| How will the college prepare for the upcoming accreditation peer-review process including the institutional self-evaluation report?                                                                                                                      | Adam Karp and Bill Simpson                                                                          | 30 min.              |
| What feedback does the council have on the institutional research data use statement?                                                                                                                                                                    | Adam Karp                                                                                           | 15 min.              |
| <b>ITEMS FOR FUTURE CONSIDERATION:</b>                                                                                                                                                                                                                   |                                                                                                     |                      |
| <b>Topic</b>                                                                                                                                                                                                                                             | <b>Contact Person</b>                                                                               |                      |
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