

# Professional Development and Training (2019-2020)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Professional Development and Training (2019-2020)		
<b>OBJECTIVE OF MEETING:</b> Consider key competencies PD plan should address		
<b>DATE:</b> 10/25/2019 <b>TIME:</b> 1:30am	<b>LOCATION/ROOM #:</b> Student Center Boardroom <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Alisa Shubb & Olga Prizhbilov		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Beth Hartigan		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Zoom confer training	Alice Dieli	10 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Review changes to structure template based on previous discussion - ready to use Barriers v3? -ready to use Definitions v3?	Alisa	15 min.
What themes/competencies should we propose for the Professional Development plan? - how well do the themes/competencies capture the professional development that is necessary to achieve ARC strategic goals: 1) students first, 2) clear and effective paths, 3) exemplary teaching, working, and learning environment, 4) vibrancy and resiliency?	Alisa	30 min.
Assessment of current Professional Development offerings: -how well have we capture the current state of PD at ARC? -what additional work needs to be done on this assessment?	All	20 min.
What are the essential conditions for professional growth at ARC? (review 2017 ARC PD plan, highlighted section)	Alisa	15 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		

Topic	Contact Person
Prepare to talk about onboarding new employees, as a whole and for particular constituencies (including part time). Consider strategies for reaching out to employees across all constituencies, particularly historically marginalized individuals.	
OTHER INFORMATION:	