

# Sustainability Improvement (2019-2020)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Sustainability Improvement (2019-2020)		
<b>OBJECTIVE OF MEETING:</b> Overview of Project Charter and begin assessment of current sustainability efforts at ARC.		
<b>DATE:</b> 09/24/2019 <b>TIME:</b> 9:00am	<b>LOCATION/ROOM #:</b> Student Center, Community Room 1 <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Cheryl Sears & Narine Madramootoo		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Annaliese Pennell		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Introductions -Important Links -You Tube Video: "How San Francisco is Becoming A Zero Waste City"	Cheryl Sears	20 min.
Timeline (See Project Charter)	Narine Madramootoo	5 min.
Basecamp & IGOR Overview	Annaliese Pennell	5 min.
Project Charter	All	30 min.
Sustainability -What are our current sustainability efforts as a campus? -What does Sustainability mean to you?	All	30 min.
Project Team Meeting Timeline	Annaliese Pennell	5 min.
Homework: -Review "Important Links" -Continue discussion of defining sustainability -Research current sustainable practices by other community colleges and universities	Cheryl Sears/Narine Madramootoo	5 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		

Topic	Contact Person
Field Trips: -CA Recycle -California State University, Sacramento	
OTHER INFORMATION:	