

# Strategic Enrollment Management (2019-2020)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Strategic Enrollment Management (2019-2020)		
<b>OBJECTIVE OF MEETING:</b> Kickoff Meeting, Scope of the project		
<b>DATE:</b> 09/09/2019 <b>TIME:</b> 1:30pm	<b>LOCATION/ROOM #:</b> CTL <b>CALL-IN NUMBER:</b> +1 669 900 6833 <b>CALL-IN CODE:</b> 935 082 857	
<b>FACILITATOR(S):</b> Kale Braden, Dyne Eifertsen		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Kevin Porter		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Introductions and Check-in	Kale Braden/Dyne Eifertsen	20 min.
State of the Project: Enterprise Level Strategic Scheduling System (ELSS) & Ad Astra: Where we've Been. ~ Overview of ELSS Process at ARC and the District ~ State of Ad Astra Implementation ~ Structure of SEM meetings and Platinum Analytic calls.	Kale Braden/Dyne Eifertsen	20 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Strategic Enrollment Management Charter (attached): Where We Are Going. ~ Evaluating what we have been charged to accomplish. ~ Establishing timelines and progress metrics	Kale Braden/Dyne Eifertsen	20 min.
SEM Deliverables (contained in Charter) and Punch List (attached): ~ Subdividing deliverables into specific tasks and items that need to be take care of. ~ Identifying additional work that needs to be a part of this project ~ Identifying work that relates to this project, but may be out of the scope of the SEM.	Kale Braden/Dyne Eifertsen	30 min.
Scoping out this project, what are our next steps?	Kale Braden/Dyne Eifertsen	30 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>		<b>Contact Person</b>

OTHER INFORMATION:	

2025 - American River College Shared Governance