

Institutional Equity Plan (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Equity Plan (2018-2019)

OBJECTIVE OF MEETING: See Agenda

DATE: 10/22/2018

TIME: 3pm - 5pm

LOCATION/ROOM #: Submarine

CALL-IN NUMBER:

CALL-IN CODE:

FACILITATOR(S): Joshua Moon Johnson and Pam Chao

TIMEKEEPER:

ASSISTANT: Cesar Reyes

MEMBERS PRESENT: Pam, Joshua, Cesar, Tanya, Marianne, Kelvin, Dronme, Sara, Angela, Faryal, Judy

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Town Hall	Joshua Moon Johnson and Pam Chao	- o Facilitators and note takers assigned ■ Email on assignments and arrival time will be emailed tomorrow; arrive at 9:30AM in the Hub - o Q&A at end of Town Hall will include President Greene - o Cards at tables for anonymous questions - o Two microphones for Q&A

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Continue Facilitation Conversations	Joshua Moon Johnson and Pam Chao	- o Quick email follow-up for anonymous feedback through google form ■ Send on Monday 10/29 - o Discussed common barriers to facilitating dialogues on equity issues - o Research and lit review goals ■ 1 or 2 paragraphs regarding marginalized populations/communities and then backing up with statistics (local and national) ■ We can add an appendix of a couple of paragraphs of empirical research ■ Joshua moving forward with asking about EPP programs to write mini lit review0 ■ What groups do we not have an office or program supporting that we might want to do a separate lit review summary on: ● Religious minorities (Muslim, Jewish, Sikh) ● Women ■ Joshua will create a chart to designate who will do mini lit reviews ■ Marianne can help ■ We also need to do some lit reviews on the functional areas (HR, pro devo, mental health, etc.)	

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
Listening Sessions	Joshua Moon Johnson and Pam Chao	- o Kelvin reach out for athletes to decide if we will do a listening session - o Update date, time, and location of listening sessions by 10/24 - o Will provide pizza if needed for listening sessions (\$30)

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person

Research and Lit Review Goals	Joshua Moon Johnson and Pam Chao