

Institutional Equity Plan (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Equity Plan (2018-2019)			
OBJECTIVE OF MEETING: Stakeholder Listening Sessions Update Lit Reviews			
DATE: 11/26/2018 TIME: 3PM - 5PM		LOCATION/ROOM #: Submarine CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Joshua Moon Johnson and Pam Chao			
TIMEKEEPER:			
ASSISTANT: Cesar Reyes			
MEMBERS PRESENT:			
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):			
UPDATES AND BRIEF REPORTS:			
Topic	Person(s) Responsible	Notes	
Check-Ins	All	Events from the past week	
Stakeholder Meeting Check-ins	All	o Confirming dates and rescheduling	
Lit Review Check-ins	All	o Confirming volunteers for lit reviews o Reviewing sample document of lit review from Joshua	
ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Equity Resource page for the College and the Community	Pam Chao	o Modules for download o Learning Resources o Coffee conversations around equity	Consolidate information
DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	
How Can Community Agreements be Useful?	Pam Chao	o Guidelines vs Foundations vs Community Agreements ■ Not just individuals in the room, but instead the community in the room. ■ Knowing what triggers you, greater group vs the individual, power dynamics ■ Having a general consensus on what the agreement should look like. ■ Equity Action Institute to start implementing Community Agreements ■ Definition: What expectation are to be here together. ■ Can we create a container that everyone is together at the same time "We are all a community together here." ■ Community agreement helps to bring everyone into the same room.	
ITEMS FOR FUTURE CONSIDERATION:			
Topic	Contact Person		
Follow-up on Stakeholder Sessions Discussion of how to sort information collected by data volunteers	Joshua Moon Johnson		