

Wellness Center (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Wellness Center (2018-2019)			
OBJECTIVE OF MEETING: Finalize floor plan Approve Survey Format			
DATE: 10/12/2018 TIME: 8:30am		LOCATION/ROOM #: Fine and Applied Arts Conference room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Parrish Geary			
TIMEKEEPER:			
ASSISTANT: Parrish Geary			
MEMBERS PRESENT: Pamela Whipple, Michele Arnott, Lori Baccarelli, Martina Molina-Kanae, Matthew Blevis, Kolleen Ostgaard			
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):			
Survey sample will be provide at meeting.			
UPDATES AND BRIEF REPORTS:			
Topic	Person(s) Responsible	Notes	
HR contract update WellSpace employee update	Parrish Geary	- The initial WellSpace, Mental Health contracts are still under revision. The start dates have not been determined. - JP & a rep. from General Services has agreed to visit and discuss contracts with outside providers.	
ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Survey discussion	Parrish Geary	Parrish shared the survey template and verbiage example Tyler submitted. The group approved the survey with a few modifications.	Parrish and Tyler schedule a meeting to discuss and create final survey.
Floor Plan Review	Matthew Blevis	Matthew shared the final copy of the Health Center Floor plan. The group decided on a floor plan with a few modification.	Send final copy to FM.
DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	
Get in contact with District Doctor to approve Nurses CLIA certification/service request.	Parrish Geary	Contact DO for Doctors information.	
ITEMS FOR FUTURE CONSIDERATION:			
Topic	Contact Person		
Look at additional service offerings.	Pamela Whipple, Michele Arnott		
Allocations for services	Parrish Geary		