

Operations Council

Meeting Agenda

NAME OF COUNCIL/TEAM: Operations Council		
OBJECTIVE OF MEETING: Review new charters for the year. Report on updates.		
DATE: 09/04/2018 TIME: 3:00pm	LOCATION/ROOM #: Administrative Conference Room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Kuldeep Kaur, Olga Prizhbilov		
TIMEKEEPER:		
ASSISTANT: Beth Hartline-Madigan		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
Facilities & Maintenance Update	Cheryl Sears	10 min.
Safety Update	Chris Day	5 min.
Technology Update	Jeff Bucher	5 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Review Operations Council Charter	Olga Prizhbilov	5 min.
WayFinding Project	Kuldeep Kaur	10 min.
Facilities Master Planning Project Team Charter to be reviewed	Kuldeep Kaur	10 min.
Wellness Center Project Team Charter to be reviewed	Kuldeep Kaur	10 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	
OTHER INFORMATION:		